

Hannah Skedsvold

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308 Sheridan Avenue
Winchester, VA 22601

Education

Bachelor of Science in Hospitality Management

James Madison University, Harrisonburg, Virginia

Minor in Business

May 2015

Professional Experience

CEO & Designer

Malabella Jewels LLC

May 2014-Present

- Developed, Produced, Marketed and Sold over \$21,000 in Jewelry to date
- Oversee all aspects of running a small business: PR, Marketing, Accounting, Legal

Special Events Intern & Server

June 2013- September 2014

Fareways Restaurant & Lounge, McGaheysville, Virginia

- Assisted and supervised special events: Set up, Organization, Clean up, and Finances
- Serve guests full menu and full bar
- Assist in pairing beer and wine with different courses

Cashier/Cook

June 2012- January 2013

Sheetz, Winchester & Harrisonburg, Virginia

- Sold various products as a cashier and prepared food as a cook
- Awarded Employee of the Month

Sales Associate

October 2011 – January 2012

Target Mobile, Harrisonburg, Virginia

- Sold mobile devices for Verizon, AT&T, and Sprint
- Responsible for kiosk paperwork and inventory

Front Desk Receptionist/ Sales

August 2007 – August 2011

Stonebrook Racquet & Fitness Club, Winchester, Virginia

- Sold memberships and club merchandise
- Opened and closed club facilities
- Responded to membership questions and concerns

Skills

- Adobe Photoshop, InDesign, Illustrator
- Microsoft Excel, Word, Access, PowerPoint
- Excellent communication & customer service skills
- TIPS certified
- POS system knowledge
- Efficient worker with a strong work ethic